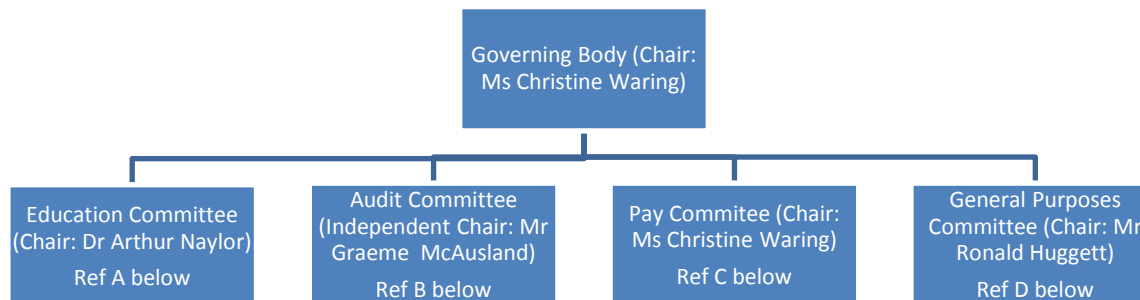


# The Quest Academy - Coloma Trust

## Governing Body Committee Structure



### Functions of the Full Governing Body:

The Governing Body is responsible for setting the Academy's Ethos, Vision and Strategy. It uses the services of the following committees:

<b>A</b>	<p><b>The Education Committee</b> has two key responsibilities relating to <i>Teaching and Learning</i> and <i>Pastoral</i> matters, each divided into distinct categories.</p> <p>Teaching and Learning: Curriculum; Academy Improvement Plan; Departmental Audits/Reviews; Lesson Observations; Target Setting/Key Performance Indicators/Trends; Inspections</p> <p>Pastoral: Admissions; Trips and Excursions; Discipline; Exclusions; Attendance; Safeguarding; Child Protection; Community Outreach; Parental Links; Primary Transfer</p>
<b>B</b>	<p><b>The Audit Committee</b> has responsibility for <i>External Audit</i> matters comprising Analysis of Audits; Appointment of External Auditors; Risk Management. The Chair of this committee is independent of the Governing Body.</p>
<b>C</b>	<p><b>The Pay Committee</b> has responsibility for Staff Performance Reviews and Setting Salaries.</p>
<b>D</b>	<p><b>The General Purposes Committee</b> has three key responsibilities relating to <i>Finances</i>, <i>Premises</i> and <i>HR</i>, each divided into distinct categories.</p> <p>Finances: Financial Control and Budgets; Marketing; Fundraising; Procurement; Legal issues</p> <p>Premises: Health and Safety; Maintenance; New Building</p> <p>HR: Appointment of Principal/SLT; Pay Policy and Remuneration; Staff Discipline; Grievances and Complaints; Appraisals/Performance Management and Capability.</p>

**Governors of The Quest Academy - Coloma Trust, including those recently resigned (as at 31/01/17)**

<b>Name</b>	<b>Position</b>	<b>Committees</b>	<b>Date Appointed</b>	<b>Term of Office</b>	<b>Date ended (if in the previous 12 months)</b>	<b>Declared Interest<sup>1</sup></b>	<b>Other Governorships</b>	<b>Attendance record last academic year 2015/2016</b>
Waring; Ms Christine	<b>Chair - Board of Governors</b> Sponsor Governor	A (Vice Chair), B, C (Chair), D	01/10/14	4 years		None		11/12
Naylor; Mr Arthur	<b>Vice Chair - Board of Governors</b> Higher or Further Education Governor	A (Chair)	01/10/14	4 years		None	Governor: University of Chichester; Liverpool Hope University; Margaret Beaufort Institute, Cambridge	9/9
Huggett; Mr Ronald	Sponsor Governor	B (Vice Chair), D (Chair)	01/10/14	4 years		None	Trustee: The Coloma Trust; Governor: The Archbishop Lanfranc Academy - Coloma Trust	7/10
McAusland; Mr Graeme	Independent of Governing Body <sup>2</sup>	B (Chair)	11/07/11	Not fixed term		None		3/3
Crofts; Mr Andrew	Principal	A, B (in attendance), D	01/09/10	While in post		Executive Principal: The Archbishop Lanfranc Academy - Coloma Trust	Governor: The Archbishop Lanfranc Academy - Coloma Trust	13/13
Ekong; Dr Rosemary	Sponsor Governor	A	01/10/13	4 years		None		4/6
Jennings; Mr Graham	Sponsor Governor	B,D	23/01/17	4 years		None	Associate Governor: Greenvale Primary School	0/0
Kinch; Mrs Carol	Sponsor Governor	B, D	01/10/13	4 years		None		3/9
Lloyd; Mrs Laura	Parent Governor	A	11/09/14	4 years		None		4/6

Name	Position	Committees	Date Appointed	Term of Office	Date ended (if in the previous 12 months)	Declared Interest <sup>1</sup>	Other Governorships	Attendance record last academic year 2015/2016
Marshall; Hon. Ald. Mrs Janet	Co-opted Governor	None	06/07/15	4 years			Chair: Coloma Convent Girls' School	0/3
Martin, Mrs Maureen	Executive Principal	A, B (in attendance), C, D	01/09/10	Whilst in post		C.E.O: The Coloma Trust Headteacher: Coloma Convent Girls' School	Governor: The Archbishop Lanfranc Academy - Coloma Trust; Coloma Convent Girls' School	12/13
O'Shea; Sister Agnes	Sponsor Governor	A	01/10/14	4 years		None		5/6
Stotesbury; Mrs Louise	Staff Governor	A	02/12/16	4 years		None		6/6
Stranack; Cllr Mr Andy	Local Authority Governor	B, D (Vice Chair)	03/09/14	4 years		None		8/10
Wright; Sister Felicé	Sponsor Governor	B, C, D	01/10/14	4 years		Trustee: Daughters of Mary and Joseph	Chair: The Coloma Trust; Governor: The Archbishop Lanfranc Academy - Coloma Trust; Foundation Governor: Coloma Convent Girls' School	9/9
Nelson; Mrs Kim	Parent Governor Responsible for SEN	A	28/01/12	4 years	27/01/16	None	Governor: Coloma Convent Girls' School	2/2

Footnote 1 Declared material interest may be business related, pecuniary or through a relationship with another governor or member of staff

Footnote 2 All Governors have voting rights other than Mr McAusland who is the Independent Chair of the Audit Committee and has voting rights on that Committee but is not a Governor

#### Appointing Body:

- Sponsor Governors - appointed by the Sponsor - The Coloma Trust
- Staff Governor - elected by staff members
- Parent Governors - elected by parents
- Local Authority Governor - appointed by Local Authority
- Principal and Executive Principal - ex officio Governors
- Co-opted Governors - appointed by Governing Body
- Higher or Further Education Governor - appointed by Governing Body

