



Exam Check List

Please come to school at the normal time of 8:15am. Morning exams will start by 9am and afternoon exams by 1:15pm. It is much better to leave yourself a safety margin on timings in case of problems with the journey.

Bags and coats should **not** be brought into the exam room. You need to consider keys and valuables. It is better to leave them at home. Only bring what you need for the exam.

You must not have mobile phones, iwatches or smart devices in your possession (whether on or off). They should be left in bags/lockers or handed in for safe keeping before the exam if necessary. Possession of these devices in the exam room may result in disqualification.

You should **not** have notes, books, papers, iPods, MP3/MP4 players, headphones etc in your possession. It may result in disqualification. Leave them in your bag or, better still, at home

You should always use a **BLACK** pen. Your pencil case should be clear. **Do not use gel pens or highlighters:** exam papers are scanned and sent electronically for marking. Gel pens, highlighters and blue pens do not scan.

In an exam where you are allowed to use a calculator, you should not have any formulas stored and calculator covers are not allowed on your desk. Place it on the floor.

No talking or communications between students is allowed once inside the exam hall. If you have any questions, you should raise your hand and an invigilator will come to you.

Year 11s must wear school uniform; Quest 6 students' usual business attire. The temperature in the exam hall can be cold in winter and warm/hot in summer. You can keep your blazer on.

No food is allowed in the exam hall. If you have a special medical requirement – please tell your Achievement Co-ordinator before the exams.

Water is allowed in the exam hall. This should be in a clear bottle with a spill-proof cap. There should be no label on the bottle. No fizzy drinks or juice cartons are allowed. They will be confiscated for collection AFTER the exam.